

COMMUNITY COLLEGE SYSTEM OF NEW HAMPSHIRE

Section: BOT 700 – Student Affairs	Date Approved: December 20, 2007 Effective Date: January 1, 2008 Amended Date:
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710 Statutory Authority

State law (RSA 188-F:2) provides that “the community college system of New Hampshire shall be governed by a single board of trustees which shall be its policy making and operational authority. The Board of Trustees shall be responsible for ensuring that the colleges operate a well coordinated system of public community college education.” Further, state law (RSA 188-F:6 II) provides that the Board of Trustees shall “oversee the administration of the Community College System of New Hampshire and its colleges, divisions, and departments, and to determine the organizational structure and operational policies and procedures for the community college system.”

711 Delegation of Authority

The Board of Trustees charges the System Leadership and the administration and faculty of the respective colleges and the CCSNH System Office, in accordance with Board of Trustees guidelines, for policy development in the following areas:

- Student Activities
- Student Rights and Prohibitions
- Admissions
- Financial Aid
- Health & Safety

712 Students

Consistent with its mission, each college in the CCSNH provides an environment that fosters the intellectual and personal development of its students. To that end the Board expects that colleges will develop activities which will engage students in extra-curricular activities. Furthermore, within this context, the Board takes seriously its role in ensuring that students have an environment that is healthy, safe, respectful of the rights of others, and appreciative of diversity. And, finally, in admitting students the colleges will have policies and procedures that are clear, consistent with their mission and purpose, and available to all students and prospective students through appropriate communication.

720 Student Activities

It shall be the policy of the Board of Trustees of the Community College System of New Hampshire to encourage student participation in activities designed to fulfill the individual needs, desires, and abilities of students enrolled in the institution. Student activities shall be consistent with and in proper perspective to the educational goals of the respective institution. The specific purposes of such activities are to promote and develop:

- Student cooperative relationships within and outside the institution;
- Use of leisure time;
- General college spirit;
- Student leadership;
- Student expression and communication;
- Physical fitness;
- Appreciation of cultural diversity.

730 Student Rights & Prohibitions – Board Policy

The CCSNH Board of Trustees charges the colleges and the System with ensuring the safety and fair treatment of all students. The colleges will abide by all local, state and federal laws and policies and will ensure that student rights are upheld and due process is observed if a student violates any of the above or any individual college rules that may warrant disciplinary action.

740 Admission of Students

The Colleges shall be open to all applicants who are qualified according to the admissions standards of their respective programs, and no applicant shall be barred from admission because of race, age, sex, handicap, creed, sexual orientation, or national origin.

First priority for admission shall be given to residents of New Hampshire. Second priority shall be given to students qualifying under the New England Regional Student Program. Third priority shall be given to students not qualifying under the New England Regional Student Program (NERSP) or those not domiciled in the state. However, in highly competitive programs with limited enrollment, the Admissions Office, while working as much as possible within the above parameters, may exercise discretion in admitting those applicants who best fit the needs and expectations of the department, the college and the local community.

The Board of Trustees supports the recruitment of international students as a way of enhancing a college's cultural diversity and global awareness. However, enrollment of international students will not be done at the expense or detriment of New Hampshire students who wish to attend CCSNH institutions.

Each college will have general admissions requirements specifying what conditions must be met for entry to the college. In addition, each program will have admissions requirements indicating standards that must be met for acceptance into the program. It is expected that programs that are common to more than one college would have similar entrance requirements. All admissions requirements, both general and program, will be clearly accessible in college publications, including catalogues and websites.

750 Student Financial Aid

State law authorizes the Board of Trustees to manage the financial affairs of the Community College System of NH as needed to provide a well-coordinated system of public higher education. To that end, the Board charges the Chancellor, the System Leadership Team, and the System Financial Aid Director with financial aid planning and policy development in the areas of acquisition, disbursement, compliance, and reporting.

760 Health & Safety

- 761 It is the policy of the CCSNH Board of Trustees to ensure, as much as possible, the health, safety, and protection of its students, faculty and staff and others who may come on to the campuses. To this end, the Board charges the colleges and the CCSNH System office with creating policies to address health and security issues in a proactive rather than reactive manner.
- 762 The Presidents shall establish such institutional policies and procedures applicable to the respective institution to protect the health and safety of students and ensure that their institutions are reasonably safe and secure. Institutional responsibilities shall include maintaining a communication plan to provide student with college-related information; promoting safety awareness and encouraging the reporting of observed hazards or risks; complying with the USDOE Crime Awareness and Campus Security Act of 1990 (The Jeanne Clery Act); and complying with the Family Educational and Rights Privacy Act (FERPA) regarding the maintenance and disclosure of student records.
- 763 On or before October 1 of each year, the Presidents shall report to the Chancellor the criminal offenses on campus, arrests on campus, conduct code violations, and serious injuries occurring in the previous calendar year (January 1 – December 31) at their respective institutions.