



Safety and Risk Management Committee

CCSNH BOARD OF TRUSTEES

Meeting of April 5, 2018

Attending: Trustee Rebecca Clerkin, Trustee Edwin Smith, Trustee John Stevens, President Susan Dunton, Bill Thomas

Regrets: Trustee Stephen Slovenski, Trustee Darrin Daniels, Trustee Natalie Baker,

Others Attending: Alan Punches (LRCC), Stacey Emerton (LRCC), Marti Bolduc (LRCC), Tim Ford (LRCC), Marty Pasquali (LRCC)

Chair Stevens called the meeting to order at 1:14 pm in 215 CAT Building, Lakes Region CC, Laconia.

Approval of December 7, 2017 Meeting Minutes

VOTE: The Committee, on motion of Ms. Clerkin and seconded by Mr. Smith, voted unanimously to approve the December 7, 2017 meeting minutes as written.

CCSNH Risk Management Projects

Mr. Thomas provided an update on the capital planning assessment, which will provide funding for safety and security projects. The colleges have been asked to complete risk assessments to help determine their top priorities in this area, and Mr. Ford requested more direction from the system on the information being requested.

Mr. Thomas provided an update on the emergency notification system vendor, which should be finalized by the end of the month, and on partnering with UNH on dispatch services.

Mr. Thomas and Mr. Ford are currently working on emergency operations and business continuity plan guidelines for Lakes Region CC.

Phase I assessments for hazardous materials compliance have been completed at each college, and phase II recommendations will next be presented to the presidents.

Mr. Thomas updated the committee on CSAPPNH/ PIRC Title IX grant efforts. Most crisis centers have completed MOUs to provide services at each of colleges. Online training efforts (CLERY and SUNY

SPARC) are in progress and are ready to be implemented. LRCC has completed MOUs with crisis centers that provide on-site office hours on a weekly basis and with law enforcement. Title IX training for CCSNH employees will commence in the fall.

Information security contacts at each college have been discussing guideline for potential breaches of private data and other cyber guidelines. Users need to be taught how to protect themselves at campuses and to report issues as soon as possible.

CCSNH is working with all HR managers on delivering USI training, and Mr. Thomas will send more information on accessing the online training sessions that are available.

Discussion with Lakes Region Community College Staff

Chair Stevens thanked Mr. Thomas for his work on the aforementioned projects and asked Lakes Region CC staff present to bring any questions, issues, or concerns to the committee. Mr. Ford raised the concern that there is not a 24-hour safety and security service at the LRCC campus that offers residential services.

Other Business

Chair Stevens encouraged all meeting participants to attend the Halias Symposium at UNH on August 9.

No further business was stated. The meeting adjourned at 2:19 p.m.

Respectfully submitted,

Meghan Eckner

Executive Assistant to the Chancellor and Board of Trustees