

Audit Committee
CCSNH BOARD OF TRUSTEES
Meeting of March 19, 2020

Time: 1:00 p.m. – 3:00 p.m.

Location: Chancellor's Office Conference Room, NHTI, Concord, NH

Audit Committee. The Audit Committee shall assist the Board in fulfilling its oversight responsibilities relating to the integrity of financial statements and systems of internal control and risk management including, but not limited, to:

- i. External Audit;
- ii. Internal Audit;
- iii. Compliance Monitoring; and
- iv. Risk Management Control System (loss and hazard prevention, preparedness and response including safety and security).

1. Approval of the December 19, 2019 meeting minutes – Trustee Lucas

2. Risk Management:

- Introduction of Jason Bishop – Jeanne Herrick
- Update on Emergency Preparedness, COVID-19, Business Continuity – Jeanne Herrick, Jason Bishop
- Update on Insurance Renewal – Jeanne Herrick

3. Internal Audit:

- Update on 3rd Party Contract Compliance Audit – Ann-Marie Hartshorn
- Status on LBA Audit Findings to include P-Card Procedures – Ann-Marie Hartshorn
- Update on Internal Audit Schedule – Ann-Marie Hartshorn

4. External Audit:

- Review of External Audit Schedule – Ann-Marie Hartshorn

5. Compliance:

- System-Wide Human Resources and Payroll Processing Review and Internal Controls Report – Jeanne Herrick, Ann-Marie Hartshorn

6. Other Business