



Board of Trustees

COMMUNITY COLLEGE SYSTEM OF NH
Meeting of November 19, 2020

Present (teleconference): Trustee Jeremy Hitchcock (Chair), Trustee Paul Holloway (Past Chair), Trustee Kathy Bogle Shields (Vice Chair), Trustee Alison Stebbins (Treasurer), Trustee Edwin Smith (Secretary), Trustee Steve Rothenberg, Trustee Robert Baines, Trustee Jack Calhoun, Trustee Sharon Harris, Trustee Tricia Lucas, Trustee Tiler Eaton, Trustee John Stevens, Trustee Steven Slovenski, Trustee Richard Heath, Trustee Jeff Cozzens, Trustee Alexander Johnson, Trustee Stephen Ellis, Trustee Megan Elwell Trustee Hollie Noveletsky, Interim Chancellor Susan Huard, Commissioner Frank Edelblut (Department of Education), Marie-Helene Bailinson (NH Department of Employment Security), President Brian Bicknell (MCC), President Lucille Jordan (NCC), President Larissa Baia (LRCC), President Gretchen Mullin-Sawicki (NHTI), President Charles Lloyd (WMCC), President Alfred Williams (RVCC), Interim President Cathryn Addy (GBCC)

Regrets: Trustee Darrin Daniels, Trustee Todd Emmons, Commissioner Taylor Caswell (NH Department of Business and Economic Affairs), Governor Christopher Sununu

Others Presenting to the Board (teleconference): Shannon Reid (CCSNH), Ann-Marie Hartshorn (CCSNH), Monica Bradley (CCSNH), Tim Allison (CCSNH), Scott Fields (CCSNH), John Harrington (CCSNH), Matt Moore (CCSNH), Melissa Hewey (Drummond Woodsum), Ann Chapman (Drummond Woodsum)

Chair Hitchcock called the meeting to order at 10:05 am and called the roll. Regarding the conduct of a telephonic meeting and counting all members toward the quorum requirement whether or not physically present in the meeting location, the Chair declared an emergency meeting in order to follow social distancing guidelines related to the current public health crisis, pursuant to RSA 91-A: 2 (III)(b). No conflicts of interest were expressed.

Welcome

Chair Hitchcock and Chancellor Huard welcomed Melissa Hewey, Attorney at Drummond Woodsum, and Ann Chapman, Employment, Policy & Higher Education Consultant at Woodsum Drummond, who are providing legal services for CCSNH following Jeanne Herrick's departure.

Consent Agenda

VOTE: The Board, on motion of Mr. Holloway and seconded by Mr. Smith, voted unanimously by roll call to approve the following consent agenda items:

- Approval of the Agenda
- Approval of the July 16, 2020 Meeting Minutes

System Updates

While Covid-19 cases have been reported to the colleges, Chancellor Huard noted that there is no evidence of community spread at the campuses.



Chair Hitchcock and Chancellor Huard provided status updates on current executive searches. The first meeting of the chancellor search committee was held in early November, stakeholder listening sessions will be held in late November, and an executive search firm will be selected in early December. The search for CCSNH Chief Operating Officer is underway, and the Great Bay CC presidential search committee has completed all stakeholder listening sessions and has posted the listing.

FY20 Financial Audit Report

Mr. Smalley from BerryDunn provided an overview of the annual audit process, including the responsibilities and roles of system management, BerryDunn, and the audit committee within that process.

Ms. Balukas reviewed financial statement highlights, including the statement of net position and the statement of revenues, expenses, and changes in net position. Because of the federal CARES Act funding and state appropriation, CCSNH is in a relatively strong financial position. Berry Dunn expects to deliver an unmodified opinion. There were no internal control findings as a result of the audit, and the federal uniform guidance audit is delayed pending guidance on auditing CARES Act funds. Discussion followed regarding Other Postemployment Benefits (OPEB) liability, new last year, and pension reductions.

Berry Dunn presented a clean FY20 audit report for CCSNH to the Audit Committee, and she commended Ms. Hartshorn and CCSNH for their management.

VOTE: The Board, on motion of Ms. Shields and seconded by Ms. Stebbins, voted unanimously to approve the CCSNH FY20 audit report as recommended by the Audit Committee.

Other Business

No further business was brought forward. The meeting adjourned at 10:47 am.

Respectfully Submitted,

Meghan Eckner
Executive Assistant to the Chancellor and Board of Trustees