



Governance Committee Meeting

CCSNH BOARD OF TRUSTEES

Meeting of December 17, 2020

Attending (teleconference/ videoconference): Trustee Robert Baines, Trustee Megan Elwell, Trustee Hollie Noveletsky, NHTI President Gretchen Mullin-Sawicki, Shannon Reid (CCSNH), Tim Allison (CCSNH)

Chair Baines called the meeting to order at 8:05 am. Regarding the conduct of a telephonic meeting and counting all members toward the quorum requirement whether or not physically present in the meeting location, the Chair declared an emergency meeting in order to follow social distancing guidelines related to the current public health crisis, pursuant to RSA 91-A: 2 (III)(b).

Meeting Minutes

VOTE: The Committee, on motion of President Mullin-Sawicki and seconded by Ms. Elwell voted unanimously by roll call to approve the minutes of the September 17, 2020 meetings as written.

Board Membership Update

Ms. Eckner provided an update on board membership. Currently there is one vacancy in the healthcare sector and one vacancy in the public sector. The new employee trustee, Bryant Abbott from Manchester CC, will attend his first meeting with the Student Success Committee today. President Mullin-Sawicki will follow up with the presidents regarding potential board candidates.

Diversity

President Mullin-Sawicki reported that NECHE is looking for more information on the diversity of board membership and how the diversity goal is being addressed. CCSNH must first develop a statement on diversity and then steps to achieve the diversity goals. Ms. Noveletsky suggested that the committee establish a goal similar to the state's diversity goal. Mr. Allison and President Mullin-Sawicki will research boilerplate language for diversity goals for a higher education board and propose goals that can be adopted that could link to NH demographics and potentially exceed given the population CCSNH serves.

CCSNH Board Self-Assessment Survey Process

The last self-assessment was administered by the Governance Institute for Student Success (GISS) in 2018, and Mr. Hitchcock approved moving forward with the same process for the next survey, noting his preference for benchmarking and continuing with the same process as the last self-evaluation. President Mullin-Sawicki noted that board self-assessment is a NECHE requirement. Ms. Eckner will contact ACCT to make arrangements for the next self-assessment in 2021.

Review of 2020 Committee Workplan & Development of 2021 Workplan

The committee reviewed the 2020 workplan, including objectives that will be carried through to the 2021 workplan. Regarding board member professional development, the committee suggests regularly sending materials directly to the trustees and creating a repository for this information in the board Canvas site, as well as utilizing the ACCT membership to help keep trustees informed.



Mr. Baines proposed adding diversity and board engagement as new goals for the 2021 workplan. High board engagement increases trustee participation at meetings and overall board effectiveness, and suggestions for achieving this goal include increased social time and inviting trustees to attend all committee meetings. Ms. Eckner will draft the 2021 workplan, to be reviewed at the next meeting, based on committee feedback.

Other Business

No further business was brought forward. The meeting adjourned at 8:52 am.

Respectfully Submitted,

Meghan Eckner
Executive Assistant to the Chancellor and Board of Trustees