

**BID # CHA23-07**

**ADDENDUM NUMBER 03**

**REQUEST FOR PROPOSALS**

**FOR:**

**Computerized Maintenance  
Management System (CMMS)**

**4/19/2023**

**TO: ALL CONTRACT BIDDERS OF RECORD**

This Addendum forms a part of the Contract Documents and modifies the Request for Proposals dated April 10, 2023, with amendments and answers to bidder questions noted below. This Addendum consists of a total of three (3) pages.

**BIDDER QUESTIONS**

1. Has CCSNH seen any demonstrations of potential vendors prior to the release of the RFP?
  - a. No, all demonstrations will be held after proposals have been submitted and reviewed
2. Is CCSNH working with a consultant to write and evaluate RFPs?
  - a. No
3. What assets do you have geolocated currently and where is that information stored?
  - a. We do not have any formal geolocation data for assets at this time – generally just spreadsheets that list the asset’s location
4. What are CCSNH’s full-time student enrollment numbers?
  - a. Full-time enrollment by college:
    - i. GBCC: 813
    - ii. LRCC: 359
    - iii. MCC: 1109
    - iv. NCC: 690
    - v. NHTI: 1523
    - vi. RVCC: 343
    - vii. WMCC: 303
5. What on-premise solution are in your current Facilities technology Stack?
  - a. CCSNH does not have a current CMMS solution
6. How much legacy data do you wish to migrate from your existing solutions? What format is that data currently? (Total Number of records and the number of database tables)?
  - a. Data will need to be imported to a solution for the first time. Legacy data is currently only in excel spreadsheets
7. Will you provide the data in the winning bidder’s preferred format? (For e.g., if we provide an excel template)
  - a. Yes
8. As part of the migration process, do you have any documents that need to be migrated to the new system? If so, could you please provide us with an estimate of the number of documents, their file formats, and their current location?
  - a. No
9. What is the type/size of work projects that need to be managed within the new CMMS?
  - a. General repair and maintenance

10. Based on the integration identified, what level of integration is required? (For example, real time API or flat file transfer?)
  - a. Real time API is preferred but CCSNH is open to reviewing other options
11. Will one non-production environment will meet your requirement?
  - a. Yes
12. What's the total square footage of the facilities using the CMMS?
  - a. Square footage numbers are listed in the table below:

<b>BERLIN - White Mountains Community College</b>	Bldg SF
Main Building	92,683
Preschool	960
Twitchell & Barn	12,300
Daycare	4,000
Mobile Deisel Lab (Leased)	7,932
North Conway (Leased)	3,000
	<b>120,875</b>
<b>CLAREMONT / KEENE - River Valley Community College</b>	
River Valley Community College- Main Bldg	79,210
& Library Addition & Garage	
RVCC - Keene Campus	21,000
RVCC - Lebanon	10,000
	<b>110,210</b>
<b>LACONIA - Lakes Region Community College</b>	
Lakes Region Community College-Main	155,928
Laconia CTC - Technical Center & Auto	
LRCC Shaker Village (Leased)	4,000
	<b>159,928</b>
<b>MANCHESTER - Manchester Community College</b>	
Manchester Community College	279,417
& Maint Shed	
Automotive Building	28,452
NEW HVAC/ET Building- 7/1/17 Occupancy	24,900
MCC - Elm St (Leased)	1,433
	<b>334,202</b>
<b>NASHUA - Nashua Community College</b>	
Nashua Community College	232,976
	<b>232,976</b>

<b>PORTSMOUTH - Great Bay Community College</b>	
GBCC - Pease Technology Center	133,379
GBCC - Rochester (Leased)	27,203
	<b>160,582</b>
<b>CONCORD - NHTI Concord's Community College</b>	
CCSNH System Office	8,400
Business/Receiving	3,880
Carpenter Shop, Maint Bldgs 1 & 2	11,084
Child Development	5,000
Farnum Hall	8,600
Grappone Hall	35,000
Library	26,000
Little Hall	54,196
MacRury	23,600
North Hall	43,200
South Hall	23,640
Strout Hall	21,240
Sweeny	143,162
White Hall	3,132
	<b>410,134</b>
Total	<b>1,528,907</b>

**Acknowledge receipt of this Addendum with the Proposal Form. Failure to do so may disqualify the Bidder.**

NOTE: IN THE EVENT THAT YOUR BID HAS BEEN SENT TO THIS OFFICE PRIOR TO RECEIVING THIS ADDENDUM, RETURN THE ADDENDUM WITHIN THE SPECIFIED TIME WITH ANY CHANGES YOU MAY WISH TO MAKE AND MARK ON THE REMITTANCE ENVELOPE BID INVITATION NUMBER AND OPENING DATE. RETURNED ADDENDA WILL SUPERSEDE PREVIOUSLY SUBMITTED BID.

Bidder \_\_\_\_\_

By \_\_\_\_\_ Date \_\_\_\_\_  
(This Document Must Be Signed)

Name \_\_\_\_\_  
(Please Print or Type Name)

SUBJECT: \_\_\_\_\_