



Community College System of New Hampshire Board of Trustees

Thursday, October 19, 2023

Nashua Community College | 505 Amherst Street Nashua, NH 03063

Present: Board Chair Katharine Bogle Shields, Trustee Edwin O. Smith, Trustee Alison Stebbins, Trustee Christopher Dodge, Trustee Donnalee M. Lozeau, Trustee Geoffrey Kennedy, Trustee Kimberly Eckenrode, Trustee Nick Toumpas, Trustee Richard Ackerman, Trustee Tricia H. Lucas, Trustee Will Cunningham, Trustee Stephen J. Ellis, Trustee Tiffany Eddy, Director Deanna Jurius, Director Joseph Doiron, Attorney Marie-Helene B. Bailinson, Director Stephen Appleby, President Alfred Williams IV (RVCC), President Lucille Jordan (NCC), Interim President Patrick Cate (LRCC), Interim President Melanie Robbins (WMCC), President Cheryl Lesser (GBCC), President Patrick Tompkins (NHTI), President Brian Bicknell (MCC), Chancellor Mark Rubinstein, Vice Chancellor Charles Lloyd

Remote (via Zoom): Trustee Steven H. Slovenski, Trustee Sharon D. Harris

Guests: Chief Information Officer (CIO) Barbara Spada, Director Beth Doiron, Director Matt Moore, Director Sara Sawyer, Chief Operating Officer (COO) Scott Fields, Executive Director Shannon Reid, Executive Director Tim Allison, Dr. Sean Gallagher, Dr. Brian Prescott (via Zoom), Professor Dennis Tappin (NHTI), Professor Dan Larochelle (MCC), Butch Locke (BAE Systems), Tom Bishop (BAE Systems), Brighton Palmer (Former NCC Student), Mike Magliozzi (Former NCC Student), Cheyenne Delgado (Former NCC Student), Taylor Sica (Former NCC Student), Pamela Cruz (Former NCC Student)

Regrets: Trustee Gregory C. Eastman, Trustee Darrin Daniels, Trustee John T. Stevens,

Meeting Minutes:

Chair Shields called the meeting to order at 9:10am by welcoming everyone. She thanked President Jordan, Executive Assistant Lucy Jenkins, IT Manager Magnus Pardoe, and the Nashua Community College team for hosting the Board and recognized their hard work in putting together the meeting space.

Chair Shields gave an overview of the agenda and asked if anyone had any conflicts of interest; there were no conflicts expressed. She also wanted to recognize that due to the committee day format the amount of time needed for the transactional tasks at the full Board meetings has lessened, leaving time for more of the strategic work that needs to be done.

Topic: Consent Agenda

Discussion: No changes requested

Vote: Trustee Toumpas motioned to approve the consent agenda as presented, Trustee Stebbins seconded the motion. Motion carried unanimously.

Topic: Chancellor Rubinstein's Update

Discussion: Chancellor Rubinstein spoke briefly about the proposed creation of a task force by the Governor to look at the public higher education systems in NH and try to find ways they can better serve the state of NH. Chancellor Rubinstein has been working on a joint letter to the Governor in support of this task force with USNH Chief Administrative Officer (CAO) Catherine Provencher, and CCSNH Executive Director of Government Affairs and Communications Shannon Reid. Chancellor Rubinstein would like the support of the Board of Trustees to move forward with the joint letter to the Governor and would like the Board's support for the creation of a taskforce on public higher education.

Chancellor Rubinstein, in conjunction with the interests expressed by Chair Shields, outlined the need for the Board to look at how the landscape of higher education is changing, and to start planning now for where it will be in ten years. With that concept in mind, he brought in Dr. Sean Gallagher from the Huron Consulting Group to give a presentation on the trends and shifts in higher education. Dr. Gallagher presented to the University System of NH approximately five years ago and the trends he spoke of then have proven to be accurate projections to this point and likely to continue in the coming decade. Following Dr. Gallagher, the Chancellor indicated that the Board would see a presentation from two faculty members, Professor Dennis

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Tappin of NHTI, and Professor Dan Larochelle of MCC, who would like to work on a system wide collaboration to address internally changing landscapes.

Vote: Trustee Smith motioned to support the Chancellor in moving forward with a letter co-authored by himself, USNH CAO Catherine Provencher, and CCSNH Executive Director Reid to be sent to the Governor regarding their support, and the support of the CCSNH Trustees, for the creation of a taskforce to study the public higher education system in NH, Trustee Lozeau seconded the motion. Motion carried unanimously.

Topic: Future Trends in Higher Education, Presentation by Dr. Sean Gallagher of Huron

Discussion: Dr. Gallagher presented on the changing landscape of higher education and the changes to the rate of acceptance of online education, and non-degree credentials including badges. They are seeing a shift towards more competency/skill-based hiring since the pandemic as well. Degrees and other recognized certificates will still be valued, but they will be part of a broader array of recognized credentials, offered by both traditional institutions of higher education and by other providers including employers and industries.

Topic: A Future for Manufacturing Education in NH, Presentation by Professor Dennis Tappin of NHTI, and Professor Dan Larochelle of MCC

Discussion: Chancellor Rubinstein introduced Professor Tappin and Professor Larochelle and expressed his thanks to their Presidents for encouraging this work to be done.

Professor Tappin and Professor Larochelle presented their vision for creating the "NH Center for Automated Manufacturing Technologies". The idea is to create this system-wide program to help declining enrollments that have led to campuses having to pause or eliminate programs throughout the system. They are also trying to improve retention and increase the number of graduates by changing the first semester to be a 15-credit core with two embedded industry recognized credentials, and with no prerequisites. They are also working to get all the courses aligned with the same course name, number, description, and credit hour allocation, and to bring better alignment with industry and employer expectations.

Chair Shields thanked them for their presentation. She noted that the presentation was timely and relevant to conversations happening now and was a good follow-up to the presentation from Dr. Gallagher. She invited Professor Tappin and Professor Larochelle to stay for lunch so there could be further discussion about their presentation.

Topic: Nashua Community College Presentation, President Lucille Jordan

Presenters: Butch Locke and Tom Bishop from BAE Systems, Jonathan Mason NCC Director of Workforce Development, and former NCC students Brighton Palmer, Mike Magliozzi, Cheyenne Delgado, Taylor Sica, and Pamela Cruz

Discussion: President Jordan welcomed everyone to the Nashua Community College campus before introducing the presentation. The presentation focused on their microelectronics bootcamp and the effect the partnership with BAE Systems has had on their students. Since the program started, it has led to 97% of completers getting hired with approximately 50% of them going on to work at BAE Systems. Both Mr. Locke and Mr. Bishop spoke about the benefits of the connection BAE has with Nashua Community College and they are hoping to start another program with them pending the outcome of a grant proposal.

Workforce Development Director Jonathan Mason introduced the five former students who shared with the board their stories and how the microelectronics bootcamp changed their lives.

President Jordan ended the presentation by thanking the presenters. She also noted that BAE Systems has been humble in their description of the partnership they share with NCC. BAE Systems supplied the funds and equipment to start this program and have been a tremendous support to NCC.

Topic: Pillar IV Update, NCC Career and Technical Education Pathways Director Kim Eckenrode



Discussion: Vice Chancellor Chuck Lloyd let the Board know that in January there will be more updates from all the pillars that include metrics and draft goals before introducing Director Eckenrode.

Director Eckenrode recognized the other members of the Pillar IV team, MCC President Bicknell, NHTI President Tompkins, RVCC AVPASA Maureen Znoj, MCC Director of Workforce Development Kristine Dudley, and WMCC Associate Professor Nikolaus Nutting. She also recognized that the work this pillar is doing aligns with the themes from the other presentations given today. The group has been working towards streamlining non-credit Banner entries. They realized they weren't too far off and there are only two items left to look further into before the campuses are aligned in how they enter this type of information into Banner. This will help when setting up dashboards to ensure the data is accurate and captured the same way throughout the system.

Topic: Committee Updates, Trustee Committee Chairs

Finance Committee: Committee Chair Stebbins brought forward the revised Board Policy 470 on reserves for Board approval.

Vote: Trustee Stebbins motioned to adopt the updated Board Policy 470 with the understanding that the Board of Trustees will re-visit the policy prior to approving the FY '25 budgets, Trustee Toumpas seconded the motion. Motion carried unanimously.

Executive Committee: Chair Shields noted that several of the discussions today mirror conversations the committee had at their last meeting. They also discussed the changes made to RSA 91-A:2, (IV)b that will now allow for remote participation for statewide boards.

Vote: Trustee Smith motioned to adopt changes to RSA 91-A:2, IV(b) that allow for remote participation in meetings when physical attendance isn't reasonably practicable and lower the physical attendance requirement for a quorum to 1/3 of the voting trustees, Trustee Stebbins seconded the motion. Motion carried unanimously.

Vote: Trustee Smith motioned to enter a non-public session according to the provisions of RSA 91-A:3, IIb, in order to discuss a personnel matter, Trustee Lucas seconded the motion. Motion carried unanimously by roll call vote.

Entered Non-Public Session at 1:20pm

3 votes taken in non-public session

Exited Non-Public Session at 2:07pm

Audit Committee: Committee Chair Lucas noted that the audit is well underway and moving forward in a timely manner.

Student Success Committee: Committee Chair Ackerman thanked President Jordan for hosting the Board and gave a recap of the updates given at the committee meeting. He received positive feedback on the meeting format and wants to continue to bring success stories to the committee meetings.

Other Business: Chair Shields gave a special thanks to President Jordan and her team for hosting the Board of Trustees, and wanted to recognize IT Director Pardoe and his team for ensuring the meeting ran smoothly with clear audio throughout.

With no further business brought forward the meeting adjourned at 2:23pm.

Respectfully submitted,

Cassandra A. Hoefs
Executive Assistant to the Chancellor and the Board of Trustees