



Board of Trustees Governance Committee

Thursday, December 14, 2023

NHTI – Concord's Community College, Grappone Hall 106

Attendees: Committee Chair Donnalee Lozeau, Executive Director Shannon Reid (Staff Lead), Trustee Nick Toumpas, Trustee Sharon Harris, Trustee William Cunningham, Trustee Tiffany Eddy, GBCC President Cheryl Lesser

Regrets:

Meeting Minutes:

Committee Chair Lozeau opened the meeting at 11:12am.

Approval Items:

1. The request to approve the minutes from 3/16/2023 was tabled because there wasn't a quorum of members who were present at that meeting to approve them.
2. Trustee Toumpas motioned to recommend Trustee Shields as Chair, Trustee Smith as Vice Chair, Trustee Harris as Secretary, and Trustee Stebbins as Treasurer to be the CCSNH Board of Trustees officers for 2024 at the Board meeting in January. Trustee Cunningham seconded the motion. Motion carried unanimously.

Discussion Items:

1. Committee Chair Lozeau discussed the need to review bylaws and policies. It was discussed that each Committee would review certain sections of policy that pertain to their committees.
 - a. Governance Committee to review the bylaws and section 200.
 - b. Executive Committee to review section 300.
 - c. Assets and Resources Committee to review section 500.
 - d. Finance Committee to review section 400.
 - e. Student Success Committee to review section 600 and section 700.

Executive Assistant Hoefs will be sending out the current policies to each committee chair. With no further business to discuss Trustee Harris motioned to adjourn the meeting, Trustee Cunningham seconded the motion. Motion carried unanimously and the meeting adjourned at 11:18am.

Respectfully submitted,

Cassandra Hoefs

Executive Assistant to the Chancellor and the Board of Trustees