



Board of Trustees Governance Committee

Thursday, March 16, 2023, 8:30am – 10:00am
NHTI – Concord's Community College, Grappone Hall 301

Attendees: Trustee Kathy Shields (interim Chair), Executive Director Shannon Reid (Staff Lead), Trustee Donnalee Lozeau, Trustee Deanna Jurius, GBCC President Cheryl Lesser

Regrets:

Guests: Trustee Alison Stebbins, RVCC President Alfred Williams IV, MCC President Brian Bicknell, WMCC President Charles Lloyd, Trustee Christopher Dodge, Trustee Edwin O. Smith, Trustee Gregory C. Eastman, Trustee John C. Calhoun, Trustee John T. Stevens, Trustee Joseph Doiron, Trustee Kimberly Eckenrode, NCC President Lucille Jordan, Chancellor Mark Rubinstein, Trustee Nick Toumpas, LRCC Interim President Patrick Cate, NHTI President Patrick Tompkins, Trustee Richard Ackerman, Trustee Sharon D. Harris, Trustee Stephen Appleby, Trustee Stephen J. Ellis, Trustee Tricia H. Lucas, Trustee Will Cunningham, Chief Information Officer Barbara Spada, Director Beth Doiron, Director Jason Bishop, WMCC Vice President of Academic Affairs Kristen Miller, Director Sara Sawyer, Chief Operating Officer Scott Fields

Meeting Minutes:

Trustee Shields opened the meeting by acknowledging the recent passing of former Board of Trustees Chair Paul Holloway. She shared a little bit about the tremendous work he did for our system and asked for a moment of silence.

Trustee Shields explained the new format of the committee meeting schedule and encouraged all members present to ask questions and participate in the discussions for all committees, even if they are not voting members.

Throughout the day the group will see conversations building from one committee to the next and the Board will be getting updates on system wide initiatives that were requested by the Board previously.

Approval Items:

1. December 15, 2022, Minutes
 - a. Trustee Lozeau motioned to accept the minutes as presented, President Lesser seconded the motion. Motion passed with one abstention and no opposition.
2. Paul Holloway Emeritus Proposal
 - a. Trustee Lozeau motioned to put this proposal on hold for now, President Lesser seconded the motion. Motion passed unanimously.



Discussion Items:

1. Policy Review

- a. The Governance Committee recognized the need to review the Board policies to ensure they are compliant, support the mission, and reflect the needs of the Community College System of New Hampshire.

After a robust discussion that included committee members and guests the Governance Committee will be assigning policy sections to the Board committees based on their purpose and goals. Each committee will work with the appropriate group or groups of people within the system to ensure their assigned policies are current, compliant, and meeting the needs of the system. They will also ensure that the policies are aligned with our mission the strategic pillars. Once they have completed that work the suggested revisions will go back to the Governance Committee and then onto the full Board.

Trustee Lozeau motioned to have the Governance Committee oversee the framework of this project and assign policy sections to the other committees for review, President Lesser seconded that motion. Motion passed unanimously.

2. Bylaw Review

- a. The Governance Committee recognized the need to review the bylaws. This hasn't been done since the committee structure was changed several years ago.

Trustee Lozeau noted that this was a function of their committee and motioned to review the bylaws as a committee after reaching out for feedback, President Lesser seconded the motion. Motioned passed unanimously.

Trustee Shields ended the meeting by doing introductions of everyone present for the new members.

Respectfully submitted,

Cassandra Hoefs
Executive Assistant to the Chancellor and the Board of Trustees