

Assets and Resources Committee

CCSNH Board of Trustees

Thursday, March 21, 2024

Time: TBD

Location: NHTI – Concord’s Community College, Grappone Hall 106

Members: Trustee Eastman (Chair), Trustee Daniels, Trustee Slovenski, Trustee Ackerman, Trustee Kennedy, Trustee Eckenrode, Trustee Dodge, Interim President Cate (LRCC), President Tompkins (NHTI), and Chief Information Officer Spada

Charge: The Assets and Resources Committee shall have responsibility for, and make recommendations to the Board on, matters relating to coordination of policy and planning with respect to the tools necessary to support student success including, but not limited, to:

- i. Human Resources
- ii. Safety and Security (loss and hazard prevention, preparedness and response)
- iii. Enterprise IT
- iv. Facilities (capital planning and development); and
- v. Communications (external and internal).

Agenda

Requests for Approval:

1. Request for approval of December 14, 2023 public and non-public minutes
 - a. Request motion to approve the minutes from December 14, 2023 as presented.
2. CCSNH Capital Budget Submission for FY 2026/2027 – Document I
 - a. Request motion to accept the FY 2024/2027 capital budget and recommend passing it to the Finance Committee for approval.
3. RVCC request to use up to \$1.6mm in reserve funding for the renovations of bathrooms at the Claremont campus – Document D and E
 - a. Request motion to recommend approval for RVCC to use reserve funding to remodel 8 bathrooms at the Claremont campus, with an amount not to exceed \$1.6mm that will be funded from the net proceeds from the Washington St sale and project savings from the recent lab renovations to the Finance Committee.
4. LRCC request to use \$180,049 in reserve funding to address projects related to access control, EMS software, boiler, and other facility needs – Document F

- a. Request motion to recommend approval for LRCC to use reserve funding to address the projects as described to the Finance Committee.
- 5. WMCC requests to use up to \$50,000 in HVAC reserve funding to complete the design work for a system at the Littleton campus – Document G
 - a. Request motion to recommend approval for WMCC to use up to \$50,000 from HVAC reserve funding to engage in the creation of designs to enhance the Littleton campus HVAC system to the Finance Committee.
- 6. The System Office requests approval for a 3-year contract extension for ADP – Document H (*pending receipt from ADP*)
 - a. Request motion to recommend approval for a 3-year contract extension for ADP to the Finance Committee.
- 7. NCC naming request – Document J
 - a. Request motion to recommend Board approval for NCC to name the new STEM Center at NCC the 'BAE Systems, Inc. STEM Center'.

Update Items:

- 1. IT Updates – Chief Information Officer Spada
 - a. Motion to enter into a non-public session according to the provisions in RSA 91-A:3, II(g), in order to discuss a security matter.
 - i. After exiting non-public session: Motion to seal the minutes, as divulgence of the information presented would render the proposed action ineffective, under RSA 91-A:3, III.
- 2. Facilities Update – Chief Operating Officer Fields and Director Moore
 - a. Motion to enter into a non-public session according to the provisions in RSA 91-A:3, II(d), in order to discuss an acquisition matter.
- 3. Human Resources Update – Director Sawyer