



Board of Trustees Assets and Resources Committee

Thursday, March 21, 2024

NHTI – Concord's Community College, Grappone Hall 106

Attendees: Committee Chair Trustee Gregory C. Eastman, Trustee Richard Ackerman, Trustee Steve Slovenski, Trustee Chris Dodge, Trustee Geoffrey Kennedy, Trustee Kim Eckenrode, and LRCC Interim President Patrick Cate, Chief Information Officer Barbara Spada, Chief Operating Officer Fields

Regrets: Trustee Darrin Daniels

Meeting Minutes:

Committee Chair Eastman opened the meeting at 11:35am and invited Chief Operating Officer (COO) Fields to give an update on the FY 2026-2027 capital budget request. COO Fields gave an overview of the capital budget request process (*timeline of process included in meeting materials*) and went over the requests he will be asking the committee to approve and pass on to the Finance Committee.

Approval Items:

1. Trustee Ackerman motioned to approve the 12/14/2023 minutes as presented, Trustee Dodge seconded the motion. Motion carried unanimously.
2. Trustee Ackerman to accept the FY 2026/2027 capital budget and recommend passing it to the Finance Committee for approval, Trustee Kennedy seconded the motion. Motion carried unanimously.
3. Trustee Ackerman to recommend approval for RVCC to use reserve funding to remodel 8 bathrooms at the Claremont campus, with an amount not to exceed \$1.6mm that will be funded from the net proceeds from the Washington Street sale and project savings from the recent lab renovations to the Finance Committee for their approval, Trustee Eckenrode seconded the motion. Motion carried unanimously.
4. Trustee Ackerman to recommend approval for LRCC to use up to \$180,049 in reserve funding to address the projects as described to the Finance Committee for their approval, Trustee Eckenrode seconded the motion. Motion carried unanimously.
5. Trustee Ackerman to recommend approval for WMCC to use up to \$50,000 from HVAC reserve funding to engage in the creation of designs to enhance the Littleton campus HVAC system to the Finance Committee for their approval, Trustee Eckenrode seconded the motion. Motion carried unanimously.
6. Trustee Ackerman to recommend approval for a 3-year contract extension for ADP to the Finance Committee for their approval, Trustee Dodge seconded the motion. Motion carried unanimously.
7. Trustee Ackerman to approve the naming of the soon-to-be completed STEM Center at NCC the "BAE Systems, Inc. STEM Center", Trustee Eckenrode seconded the motion. Motion carried unanimously.



Update Items:

Trustee Ackerman motioned to enter into a non-public session according to the provisions in RSA 91-A:3, II(g), in order to discuss a security matter, Trustee Eckenrode seconded the motion. Motion carried unanimously via roll call vote and the Committee Chair Eastman excused everyone who was not a CCSNH Trustee, Chief Information Officer Spada, and Executive Assistant Hoefs.

Entered non-public session at 12:05pm

Exited non-public session at 12:12pm

Trustee Ackerman motioned to seal the minutes of the non-public session as divulgence of the information presented would render the proposed action ineffective, under RSA 91-A:3, III.

Chief Information Officer Spada gave a brief update on IT and some of the progress they have made with infrastructure and software licenses/business applications. The department is making progress and headed in the right direction.

Human Resources Director Sawyer updated the board regarding where negotiations stood with the full time faculty, they will be going into the fact finding stage and are looking to schedule that on either 4/30/2024, or 5/22/2024.

Chief Operating Officer Fields gave an update on the status of several projects that are ongoing throughout the system and announced that the Keene sale has been completed.

Trustee Ackerman motioned to enter into a non-public session according to the provisions in RSA 91-A:3, II(d), in order to discuss an acquisition matter, Trustee Eckenrode seconded the motion. Motion carried unanimously via roll call vote and the Committee Chair Eastman excused everyone who was not a CCSNH Trustee, not a part of the CCSNH SLT, and Executive Assistant Hoefs.

Entered non-public session at 12:44pm

One vote was taken during the non-public session

Exited non-public session at 12:54pm

With no further business the meeting was adjourned at 12:55pm

Respectfully submitted,

Cassandra Hoefs

Executive Assistant to the Chancellor and the Board of Trustees