

**BID # SYS25-07**

**ADDENDUM NUMBER 01**

**REQUEST FOR PROPOSALS FOR:**

**Online Customer Facing Registration  
& Payment System for Early College  
and Work Force Development**

**7/8/2025**

**TO: ALL CONTRACT BIDDERS OF RECORD**

This Addendum forms a part of the Contract Documents and modifies the Request for Proposals dated June 16, 2025, with amendments and additions noted below. This Addendum consists of a total of two (2) pages.

**BIDDER'S QUESTIONS**

**QUESTION #1:** Has budget already been allocated to this project?

**ANSWER #1:** No

**QUESTION #2:** What is the annual revenue of Early College and Workforce Development programs for the system/all schools combined?

**ANSWER #2:**

- Early College at the HS and Early College Online revenue = \$8,191,350
- Early College on Campus revenue estimate = \$692,883
- Workforce Development = \$3,700,000

**QUESTION #3:** What are the annual enrollments for Early College? The RFP only mentions 3,000 students per year for Workforce Development.

**ANSWER #3:** Early College total enrollment unduplicated students 2024-2025 = 10,952  
anticipated enrollment for 2025-2026 = @12,000

**QUESTION #4:** Is the idea that you would purchase '1' platform to share amongst the Community College System of New Hampshire or that you would purchase 'multiple' platforms to serve each of the colleges individually?

**ANSWER #4:** - The goal is to have a single platform to manage the registration and payment for Early College and Workforce trainings.

**QUESTION #5:** How many instances of Banner are being leveraged across the System/all 7 schools? Is Ellucian Banner hosted or on prem?

**ANSWER #5:** - We have a single instance of Banner partially MEPed on prem with 7 different academic calendars. Ellucian Banner is on prem.

**QUESTION #6:** Is the system office or any of the 7 colleges already using a solution for Early College and/or Workforce Development registrations?

**ANSWER #6:** - Early College Online and Early College at the HS is using DualEnroll to manage registration and payment. Some of the colleges are using Course Storm to manage Workforce training registrations. These are single college licenses.



**QUESTION #7:** Has the Community College System of New Hampshire, or any of its 7 member colleges, participated in any solution demonstrations with any potential vendors of choice prior to the issuance of this RFP?

**ANSWER #7:** No

**QUESTION #8:** Are there any integration requirements with other software platforms aside from NelNet and Ellucian Banner?

**ANSWER #8:** No

**Acknowledge receipt of this Addendum with the Proposal Form.  
Failure to do so may disqualify the Bidder.**

NOTE: IN THE EVENT THAT YOUR BID HAS BEEN SENT TO THIS OFFICE PRIOR TO RECEIVING THIS ADDENDUM, RETURN THE ADDENDUM WITHIN THE SPECIFIED TIME WITH ANY CHANGES YOU MAY WISH TO MAKE AND MARK ON THE REMITTANCE ENVELOPE BID INVITATION NUMBER AND OPENING DATE. RETURNED ADDENDA WILL SUPERSEDE PREVIOUSLY SUBMITTED BID.

Bidder \_\_\_\_\_

By \_\_\_\_\_ Date \_\_\_\_\_

(This Document Must Be Signed)

Name \_\_\_\_\_

(Please Print or Type Name)