



**BID # MCC26-02**

**ADDENDUM NUMBER 01**  
**REQUEST FOR PROPOSALS FOR:**  
**Food Service**  
**Manchester Community College**  
**02/11/2026**

**TO: ALL CONTRACT BIDDERS OF RECORD**

This Addendum forms a part of the Contract Documents and modifies the Request for Proposals dated January 29, 2026, with amendments and additions noted below. This Addendum consists of a total of one (1) page.

**BIDDER'S QUESTIONS**

**QUESTION #1:** Can you please break out the cafeteria revenue vs. the vending machine revenue?

**ANSWER #1:** We are unable to provide a breakdown because this data is not separated in the café P&L

**QUESTION #2:** Is the current vendor providing commissions as a percentage of sales?

**ANSWER #2:** Yes, 5%

**QUESTION #3:** How many weeks of the year is your current vendor providing service? Is the café open in the summer or during winter break?

**ANSWER #3:** The café is open year-round with the exception of winter and spring breaks. Winter and Spring break – campus closed (no service). Summer – reduced hours and/or agreed upon closures

**QUESTION #4:** How many employees work in the café on a daily basis?

**ANSWER #4:** Typically three employees

**Acknowledge receipt of this Addendum with the Proposal Form.**  
**Failure to do so may disqualify the Bidder.**

NOTE: IN THE EVENT THAT YOUR BID HAS BEEN SENT TO THIS OFFICE PRIOR TO RECEIVING THIS ADDENDUM, RETURN THE ADDENDUM WITHIN THE SPECIFIED TIME WITH ANY CHANGES YOU MAY WISH TO MAKE AND MARK ON THE REMITTANCE ENVELOPE BID INVITATION NUMBER AND OPENING DATE. RETURNED ADDENDA WILL SUPERSEDE PREVIOUSLY SUBMITTED BID.

Bidder \_\_\_\_\_

By \_\_\_\_\_ Date \_\_\_\_\_

(This Document Must Be Signed)

Name \_\_\_\_\_

(Please Print or Type Name)